

# ACADEMY OF FINANCE (AOF)

## CAPE ACADEMY

***\*Successful completion of course sequence and exam will earn a student QuickBooks Certification  
DECA Participation is required in these courses AND a fee may be involved for participation***

Students who complete the Academy of Finance (NAF program) have the opportunity to become NAFTrack Certified. This certification provides NAF graduates with preferential internships and hiring at top companies.

\* - DECA, "An Association of Marketing Students," is the co-curricular career and technical student organization, which prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe. Students engage in hands-on marketing experiences and participate in community service projects and competition at the local, state, and national levels. These activities are considered integral to our Marketing program.

### ***Finance and Business Technology 88151500***

***Grade(s): 9-10***

***Pre-Req: N/A***

This course introduces students to the foundations required for today's business environments. Students will enhance their speaking skills, learn basic financial literacy and job interview skills, and create resumes. Students become Microsoft "Power Users," and they enhance their proficiency as they format computer documents, spreadsheets, and presentation applications to meet industry standards.

***\*This course meets the art requirement for graduation***

### ***Financial Operations Honors 88151100***

***Grade(s): 10-11***

***Pre-Req: Successful Completion of Finance and Business Technology, and AOF Teacher pre-approval required***

This course presents basic topics in investing and economics, and the principles and practices of banking, credit, and consumer lending in the United States. Additional emphasis is placed on money, credit and banking. Students will learn the principles of investing and risk and play the online Stock Market Game and learn to evaluate stocks, bonds, mutual funds, ETFs and other ways to build wealth.

### ***Accounting Applications Honors 82033100***

***Grade(s): 10-12***

***Pre-Req: Successful Completion of Finance and Business Technology, and AOF Teacher pre-approval required***

This course emphasizes the principles of recording and analyzing business transactions and the preparation of various accounting documents. Students will create and analyze financial statements, learn to use Excel and QuickBooks. Students will have the opportunity to become a QuickBooks Certified User, which is an industry-recognized certification. In addition, students will be prepared for their financial internship offered by the Academy of Finance.

### ***Financial Planning Honors 88151200***

***Grade: 12***

***Pre-Req: Financial Operations, Accounting Applications and  
AOF Teacher pre-approval***

This course develops an awareness of the need for budgeting and financial planning. Additional emphasis is placed on entrepreneurship, insurance and risk management as well as retirement and estate planning. The students are also made aware of the career opportunities offered in the financial industry.

- **Honors Level Course Note:** Academic rigor is more than simply assigning to students a greater quantity of work. Through the application, analysis, evaluation, and creation of complex ideas that are often abstract and multi-faceted, students are challenged to think and collaborate critically on the content they are learning.
- **Advanced Placement Course:** Students earn 6 Quality Points on their weighted GPA for these courses; however, to earn college credit, the student must pass an end of the year course given by the College Board.
- **LH Courses:** LH is designated Local Honors. This means that the district has deemed the course honors; however, the state has not. Some scholarships, and post secondary institutions may not consider these courses Honors level.